

BUSINESS

- Course descriptions that are shaded are not being offered.
- Accounting 1 and Personal Finance courses may serve as math related credit if taken during the student's senior year.

<u>Accounting 1A</u> Course # 6601	1 trimester	Grade Level: 10 - 12 Prerequisite: None
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Accounting 1A introduces the student to the complete double entry bookkeeping process. The student learns to apply these skills to accounting for service and merchandising businesses. Computerized accounting will be introduced. Highly recommended for college bound students with an interest in business. This class or Marketing is a prerequisite for students interested in the school store.

<u>Accounting 1B</u> Course # 6602	1 trimester	Grade Level: 10 - 12 Prerequisite: Accounting 1A
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Accounting 1B expands on Accounting 1A with students simulating business applications, check writing, and payroll problems. Highly recommended for college bound students with an interest in business. This class or Marketing is a prerequisite for students interested in the school store.

<u>Career and College Development</u> Course # 6627	1 trimester	Grade Level: 11 – 12 Prerequisite: None
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Note: 12th grade students can take this class only during 1st and 2nd trimester

Career and College Development is designed to explore each student's interests, aptitudes, values, and personal insight and apply them to various continued education programs and career fields. The course will include personal exploration, career exploration, and the teaching of employability skills. Employability skills include creating a portfolio that includes a resume, cover letter, and reference list, a mock interview, and more.

<u>Entrepreneurship (School Store)</u> Course # 6101 Course # 6102 Course # 6103	1-2 trimesters	Grade Level: 11 – 12 or 10 th graders if they have met the prerequisites and room is still available Prerequisite: C+ or higher in Accounting or Marketing
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This class will be student driven and will run the day to day operations of the school store. Students will develop their skills in accounting, finance, sales, marketing, promotion, and management.

<u>Introduction to Business</u> Course # 6607	1 trimester	Grade Level: 9-10 Prerequisite: None
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This course will introduce students to principles, problems, and practices related to the world of business. Topics covered will include business management and organization, marketing, finance, economics, production, and international business.

<u>Law I</u> Course # 6615	1 trimester	Grade Level: 9 – 12 Prerequisite: None
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Law 1 will examine the legal system by defining the court system, looking at specific crimes, defenses to crimes, and the entire criminal justice process. We will look at criminal cases throughout the trimester.

Law II
Course # 6616

1 trimester

Grade Level: 9 – 12
Prerequisite: Law I

Law II focuses on both the substance and the process of our legal system and reflects many social and ethical issues. In addition, the course has great practical value, providing background for professional explorations and clarifying the problems of private life. At the end of the course, students should have improved academic knowledge and skills in ethics, tort law, personal legal issues, as well as business law.

Leadership Development A
Course # 6610

1 trimester

Grade Level: 9 - 12
Prerequisite: None

This course is designed for students with a strong interest and commitment to personal development of their leadership skills. Areas of growth will include self-awareness, goal setting, facilitation, teamwork, group dynamics, and project planning management.

Leadership Development B
Course # 6611

1 trimester

Grade Level: 9-12
Prerequisite: Leadership A
(C+ or better)

This course has been designed to allow students to apply the learning from Leadership A in practical ways. Students in this course will be expected to take on leadership roles and plan activities within the school and the community. Leadership B is designed for any student who wants to lead but is also geared at students who are currently serving in leadership capacities in the school.

Marketing
Course # 6613

1 trimester

Grade Level: 10 – 12 or 9th graders
who have taken Intro. to Business

Prerequisite: None

Students will be introduced to marketing concepts including, promotion, pricing, distribution, product planning, and communication skills. The class is designed for students who have a desire to enter the business field. This class or Accounting 1 is a prerequisite for students who are interested in the school store.

Personal Finance
Course # 6628

1 trimester

Grade Level: 10 - 12
Prerequisite: None

This course will introduce students to basic fiscal and investing knowledge. Topics include checking, insurance, saving, major life purchases, credit, and investing through the use of simulation including the Stock Market Game. Students will comprehend that by being an educated investor they will enable themselves to become financially sound and secure.

Work Based Learning

1-3 trimesters

Grade Level: 11 - 12

Course #6104

Course #6105

Course #6106

Prerequisites: (1) Complete application and interview with advisor
(2) Submit Resume and work placement
(3) Previous or concurrent enrollment in a companion CTE course

This course covers basic knowledge necessary for gaining and maintaining employment. Topics include job search skills, work ethic, meeting employer expectations, workplace safety, and human relations. It also provides a work-based learning experience with a **college-approved employer in an area related to the student's program of study**. Emphasis is placed on integrating classroom learning with related work experience. Upon completion, students should be able to evaluate career selection, demonstrate employability skills, and satisfactorily perform work-related competencies.

Yearbook

3 trimesters

Grade Level: 11 - 12

Course # 6623

Course # 6624

Course # 6625

Prerequisites: Photoshop (B or better)

English 10A and 10B or Honors
American Lit (B or better)

The goal of this class is to develop student communication skills through the practical experience of producing the school yearbook, the *Anchora*. The student will learn to plan layout, take photos, write copy, sell and design advertisements. Yearbook students **must be committed to after school and evening work sessions** to cover myriad events throughout the school year.