

MICIP Portfolio Report

Mason Public Schools (Ingham)

Goals Included

Active

- District-Wide MTSS

Buildings Included

Open-Active

- Alaiedon Elementary
- James C. Harvey Education Center
- Mason High School
- Mason Middle School
- North Aurelius Elementary
- Steele Elementary

Plan Components Included

Goal Summary

Strategy

Summary

Implementation Plan

Buildings

Funding

Communication

Activities

Activity Text

Activity Buildings

MICIP Portfolio Report

Mason Public Schools (Ingham)

District-Wide MTSS

Status: ACTIVE

Statement: We aim to develop district-wide K-12 systems to support student achievement and student support by 2025.

Created Date: 10/27/2023

Target Completion Date: 06/30/2026

Strategies:

(1/4): Multi-Tiered System of Supports (MTSS) Framework (General)

Owner: Randy Barton

Start Date: 10/27/2023

Due Date: 06/30/2026

Summary: A Multi-Tiered System of Supports (MTSS) is a comprehensive framework comprised of a collection of research-based strategies designed to meet the individual needs and assets of the whole child at all achievement levels. MTSS intentionally interconnects the education, health, and human service systems in support of learners, schools, centers, and community outcomes. The five essential components of MTSS are inter-related and complementary. Implementation of the essential components as intended provides educational settings with a framework to organize the strategies and processes needed to support successful learner outcomes. The five essential components include the following: Team-Based Leadership, Tiered Delivery System, Selection and Implementation of Instruction, Interventions and Supports, Comprehensive Screening & Assessment System, Continuous Data-Based Decision Making.

Buildings: All Active Buildings

Total Budget: \$285,000.00

- Title I Part A (Federal Funds)
- Title II Part A (Federal Funds)
- General Fund (Other)

Communication:

Method

- School Board Meeting
- Presentations
- Parent Newsletter

Audience

- Community-at-Large
- Educators
- School Board
- Parents

Strategy Implementation Plan Activities

Activity	Owner	Start Date	Due Date	Status
Team Based Leadership - Create District Improvement Team - Randy Barton will oversee the program and report on progress.	Randy Barton	01/01/2024	06/30/2024	COMPLETE
Activity Buildings: All Buildings in Implementation Plan				
Develop Tiered Delivery Systems (Academic) - Craig Kueffner will oversee the program and report on progress.	Craig Kueffner	07/01/2024	06/30/2025	OVERDUE

Activity	Owner	Start Date	Due Date	Status
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Develop Effective Screening and Assessment Systems & Data-Based Decision Making - Randy Barton will oversee the program and report on progress.	Randy Barton	07/01/2025	06/30/2026	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Title 1 Interventionists and Paraprofessional to provide Tier 2 and Tier 3 support in Reading and Mathematics - Randy Barton will oversee the program and report on progress.	Craig Kueffner	10/27/2023	06/30/2026	ONTARGET
<i>Activity Buildings:</i> - James C. Harvey Education Center - Steele Elementary				
Improve access for students and staff to behavioral and social emotional supports and refine systematic programming at all three tiers: Continued professional development around mental health topics like trauma-informed instructional practices for all staff.	Randy Barton	07/01/2024	06/30/2026	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Improve access for students and staff to behavioral and social emotional supports and refine systematic	Craig Kueffner	07/01/2024	06/30/2026	ONTARGET

Activity	Owner	Start Date	Due Date	Status
programming at all three tiers: Targeted professional development for our mental health professionals in systems like CISM and PREPaRE.				
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Improve access for students and staff to behavioral and social emotional supports and refine systematic programming at all three tiers: Therapy dog program installed at all six elementary buildings.	Craig Kueffner	01/01/2024	06/30/2026	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Title I Behavioral Interventions for Steele Elementary to support student behavior.	Craig Kueffner	07/01/2024	06/30/2026	ONTARGET
<i>Activity Buildings:</i> • Steele Elementary				
Improve access for students and staff to behavioral and social emotional supports and refine systematic programming at all three tiers: Install social emotional learning programming across the district and increase mental health activities for staff and students.	Craig Kueffner	07/01/2024	06/30/2026	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Review and formalize the	Craig	07/01/2024	06/30/2026	ONTARGET

Activity	Owner	Start Date	Due Date	Status
district's Multi-tiered System of Supports (MTSS): Complete and analyze the MTSS Practice Profile as a district annually.	Kueffner			
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Review and formalize the district's Multi-tiered System of Supports (MTSS): Through the work of the district improvement team (DIT), provide professional development around data analysis and use of effective practices.	Craig Kueffner	01/01/2024	06/30/2026	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Understand and support community diversity and culture, including continued equity and inclusion efforts: Individual diversity initiatives, professional development/ collaboration opportunities, and the Inclusion Week initiative.	Craig Kueffner	07/01/2024	06/30/2026	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Instructional Consultant will provide coaching in all schools with a focus on student engagement, feedback, formative assessment, learning targets, high-quality questioning, PLCs, and other best practices to	Randy Barton	10/27/2023	06/30/2026	ONTARGET

Activity	Owner	Start Date	Due Date	Status
improve student achievement.				
<i>Activity Buildings:</i> - Alaiedon Elementary - James C. Harvey Education Center - Mason High School - Mason Middle School - North Aurelius Elementary				
Resources for Homeless Students- Including support for student transportation, supplies and additional support for students experiencing homelessness.	Randy Barton	10/27/2023	06/30/2026	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Summer Credit Recovery- Staff to administer GA for students who are credit deficit and not on track to graduate on time.	Randy Barton	05/30/2025	06/30/2026	ONTARGET
<i>Activity Buildings:</i> Mason High School				
Summer Credit Recovery for up to 300 HS students online with Graduation Alliance virtual Program	Randy Barton	06/24/2024	06/30/2026	ONTARGET
<i>Activity Buildings:</i> Mason High School				
24-25 Five transportation drivers for 16 days of Level-Up Summer Program.	Randy Barton	06/05/2025	08/30/2025	OVERDUE
<i>Activity Buildings:</i> - Alaiedon Elementary - James C. Harvey Education Center - North Aurelius Elementary - Steele Elementary				

Activity	Owner	Start Date	Due Date	Status
24-25 Purchase Fuel for buses for the Level-Up Program	Randy Barton	06/05/2025	08/30/2025	OVERDUE
<i>Activity Buildings:</i> - Alaiedon Elementary - James C. Harvey Education Center - North Aurelius Elementary - Steele Elementary				
Partial FTE for teacher to oversee the online platforms for credit recovery on our online platforms	Randy Barton	10/27/2023	06/30/2026	ONTARGET
<i>Activity Buildings:</i> Mason High School				

(2/4): Guaranteed and Viable Curriculum

Owner: Randy Barton

Start Date: 10/27/2023

Due Date: 06/30/2026

Summary: A “guaranteed” curriculum is often defined as a mechanism through which all students have an equal opportunity (time and access) to learn rigorous content. This requires a school-wide (or district-wide) agreement and common understanding of the essential content that all students need to know, understand, and be able to do. The word “all” needs emphasis; a guaranteed curriculum promotes equity, giving all children equal opportunity to learn essential content, and to provide this opportunity, curricular materials and instructional approaches must be grounded in research, implemented with fidelity, and must include vertical as well as horizontal alignment. For a curriculum to be “viable,” there must be adequate time for teachers to teach the content and for students to learn the content. A viable curriculum eliminates the supplementary or “nice to know” content. Teachers must have the flexibility to meet student needs through different methods of content delivery, helping students dive deeper into their passions. At its essence, a GVC represents the core non-negotiables of student learning. It’s what schools and teachers commit to providing for all students.

Buildings: All Active Buildings

Total Budget: \$900,000.00

- Title II Part A (Federal Funds)
- General Fund (Other)

Communication:

Method

- School Board Meeting
- Presentations
- Parent Newsletter

Audience

- Educators
- Staff
- School Board
- Parents

Strategy Implementation Plan Activities

Activity	Owner	Start Date	Due Date	Status
Priority or Essential Standards Identified in grades 6-12 with support from MJK Consulting- Randy Barton will oversee the program and report on progress.	Tara Becker-Utess	10/27/2023	06/30/2024	COMPLETE
Activity Buildings: • Mason High School • Mason Middle School				
Provide multiple modes of	Ted	07/01/2025	06/30/2026	ONTARGET

Activity	Owner	Start Date	Due Date	Status
assessment opportunities that inform instruction: Creation of a High Quality Summative Assessments Aligned with Standards in grades 6-12 with support from MJK Consulting - Randy Barton will oversee the program and report on progress	Berryhill			
<i>Activity Buildings:</i> - Mason High School - Mason Middle School				
Provide multiple modes of assessment opportunities that inform instruction: Create High Quality Formative Assessments in grades 6-12 with Support from MJK Consulting- Randy Barton will oversee the program and report on progress	Tara Becker-Utess	07/01/2025	06/30/2026	ONTARGET
<i>Activity Buildings:</i> - Mason High School - Mason Middle School				
Ensure horizontal and vertical alignment prekindergarten-12th grade across all instructional areas: Selection and implementation of new Math Core Program (Review 23-24, Pilot 24-25, Implement 25-26) - Randy Barton will oversee the program and report on progress.	Randy Barton	10/27/2023	06/30/2026	COMPLETE

Activity	Owner	Start Date	Due Date	Status
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Ensure horizontal and vertical alignment prekindergarten-5th grade across all instructional areas: Update Core ELA Program to Wonders 2023 and provide literacy training for Wonders implementation and essential literacy practices using 35j funds	Melissa Netzel	07/01/2025	07/02/2025	COMPLETE
<i>Activity Buildings:</i> - Alaiedon Elementary - James C. Harvey Education Center - North Aurelius Elementary - Steele Elementary				
Professional learning for pilot and implementation of core math materials.	Randy Barton	07/01/2024	06/30/2026	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Ensure horizontal and vertical alignment prekindergarten-12th grade across all instructional areas: Identify and communicate pre-requisites for success as students enter the next grade level (vertical alignment).	Tara Becker-Utess	07/01/2024	06/30/2025	OVERDUE
<i>Activity Buildings:</i> - Mason High School - Mason Middle School				
Implement equitable grading practices grades 6-12 that measure learning of each standard and separate non-achievement factors from	Ted Berryhill	07/01/2025	06/30/2026	ONTARGET

Activity	Owner	Start Date	Due Date	Status
content knowledge: Review grading practices and implement standards based grading.				
<i>Activity Buildings:</i> • Mason High School • Mason Middle School				
Two sets of bridge kits to be used with middle school students.	Randy Barton	06/30/2024	06/30/2026	ONTARGET
<i>Activity Buildings:</i> • Mason Middle School				
Sound Partners decodable readers and tutor kits for Kindergarten and First Grade.	Randy Barton	10/27/2023	06/30/2026	ONTARGET
<i>Activity Buildings:</i> • Alaiedon Elementary • James C. Harvey Education Center • North Aurelius Elementary • Steele Elementary				
Transportation for Bulldog Brilliance after-school tutoring.	Randy Barton	10/27/2023	06/30/2026	ONTARGET
<i>Activity Buildings:</i> • Mason High School				
Assessment writing summer work for new Wonders ELA program.	Randy Barton	10/27/2023	06/30/2026	ONTARGET
<i>Activity Buildings:</i> • Alaiedon Elementary • James C. Harvey Education Center • North Aurelius Elementary • Steele Elementary				

(3/4): 23g Expanded Learning Time

Owner: Randy Barton

Start Date: 10/27/2023

Due Date: 06/30/2026

Summary: EdTrust defines expanded learning time (ELT) as programs or strategies implemented to increase the amount of instruction and learning students experience. ELT strategies include afterschool, summer, and in-school programs. The evidence suggests that extended learning time programs, including extended school day (ESD), extended school year (ESY), and expanded learning opportunities (ELO) programs that provide academic services during out-of-school time hours, can be effective in improving a range of educational outcomes for students. Findings also suggest that extended learning time programs may be more advantageous for low-income, low-performing, ethnic minority or otherwise disadvantaged students.

Buildings: All Active Buildings

Total Budget: \$406,000.00

- General Fund (Other)
- Other State Funds (State Funds)

Communication:

Method

- School Board Meeting
- Parent Newsletter

Audience

- Staff
- School Board
- Parents

Strategy Implementation Plan Activities

Activity	Owner	Start Date	Due Date	Status
What I Need (WIN) Time - Professional Development for Instructors- To provide instructors with professional development to implement tier two and three programs and instruction to meet the individual needs of learners within the core curriculum. This would also provide instructors with professional learning on using student data to make in the moment instructional decisions. Bulldog Brilliance - After School Instructional Support - Certified instructional staff will provide small group or individualized instruction to support each student's learning needs. When needed, paraprofessionals will support and assist with this program. A maximum of four certified staff and paraprofessionals will be used per building. The program will run after school for one hour, twice weekly. Scope of the program will be determined one amount of funding is specified. Randy Barton will oversee the program and report on progress.	Randy Barton	10/27/2023	09/30/2025	COMPLETE

Activity	Owner	Start Date	Due Date	Status
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
What I Need (WIN) Time Program Materials - MTSS Tiered Instructional Time- To purchase intervention programs and materials to support tier two and three students within the core curriculum. Bulldog Brilliance - After School Instructional Support - Certified instructional staff will provide small group or individualized instruction to support each student's learning needs. When needed, paraprofessionals will support and assist with this program. A maximum of four certified staff and paraprofessionals will be used per building. The program will run after school for one hour, twice weekly. Scope of the program will be determined one amount of funding is specified. Randy Barton will oversee the program and report on progress.	Randy Barton	10/27/2023	09/30/2025	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Bulldog Brilliance - After School Instructional Support - Certified instructional staff will provide small group or individualized instruction to support each student's learning needs. When	Randy Barton	10/27/2023	09/30/2025	COMPLETE

Activity	Owner	Start Date	Due Date	Status
needed, paraprofessionals will support and assist with this program. A maximum of four certified staff and paraprofessionals will be used per building. The program will run after school for one hour, twice weekly. Scope of the program will be determined once amount of funding is specified. Randy Barton will oversee the program and report on progress.				
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Level Up! Summer Programming- Extended Summer Learning for five weeks. Students attend four half days per week to extend classroom learning. The program focuses on literacy, math and stem activities. The program is facilitated by twenty classroom teachers, twenty para professionals, one lead teacher, and one administrative assistant. Bulldog Brilliance - After School Instructional Support - Certified instructional staff will provide small group or individualized instruction to support each student's learning needs. When needed,	Craig Kueffner	10/27/2023	09/30/2025	APPROACHING

Activity	Owner	Start Date	Due Date	Status
paraprofessionals will support and assist with this program. A maximum of four certified staff and paraprofessionals will be used per building. The program will run after school for one hour, twice weekly. Scope of the program will be determined one amount of funding is specified. Randy Barton will oversee the program and report on progress.				
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Imagine Math program for grades 1-5 elementary buildings to support tier two students.	Randy Barton	05/01/2026	06/30/2026	UPCOMING
<i>Activity Buildings:</i> - Alaiedon Elementary - North Aurelius Elementary - Steele Elementary				
Provide manipulative materials for K-5 math teachers for two activities.	Randy Barton	07/01/2025	06/30/2026	ONTARGET
<i>Activity Buildings:</i> - Alaiedon Elementary - James C. Harvey Education Center - North Aurelius Elementary - Steele Elementary				
Summer Credit Recovery-24-25 Summer credit recovery for up to 300 high school students for the online Graduation	Randy Barton	05/30/2025	06/30/2026	ONTARGET

Activity	Owner	Start Date	Due Date	Status
Alliance virtual program. Randy Barton will oversee the program and report on progress.				
<i>Activity Buildings:</i> Mason High School				
For two sets of bridge kits to be used with middle school students	Randy Barton	10/27/2024	06/30/2026	ONTARGET
<i>Activity Buildings:</i> Mason Middle School				
Seven sets of sound Partners kindergarten decodable readers, I Bob book sets one and two. Seven sets of sound Partners first-grade decodable readers, including Bob Books sets one through five. One Sound Partners kindergarten tutor kit. One sound Partners first-grade tutor kit.	Randy Barton	08/20/2024	09/30/2025	APPROACHING
<i>Activity Buildings:</i> - Alaiedon Elementary - James C. Harvey Education Center - North Aurelius Elementary - Steele Elementary				
Late bus run for students who attend Bulldog Brilliance two days per week for 36 weeks.	Randy Barton	08/20/2024	09/29/2025	DUE
<i>Activity Buildings:</i> Mason Middle School				
Fuel for Bulldog Brilliance Late bus run.	Randy Barton	08/20/2024	06/30/2026	ONTARGET

Activity	Owner	Start Date	Due Date	Status
<i>Activity Buildings:</i> Mason Middle School				
One teacher for 4.5 days for writing ELA assessments for our new ELA program.	Randy Barton	06/04/2025	08/31/2025	OVERDUE
<i>Activity Buildings:</i> - Alaiedon Elementary - James C. Harvey Education Center - North Aurelius Elementary - Steele Elementary				

(4/4): Collective Responsibility/Shared Accountability

Owner: Randy Barton

Start Date: 02/05/2024

Due Date: 06/29/2026

Summary: Collective responsibility in schools refers to the shared accountability of all staff, students, and stakeholders in ensuring the success and well-being of the school community. It emphasizes that every individual, from teachers and administrators to students and parents, plays a crucial role in creating a positive learning environment. This concept promotes collaboration, mutual support, and a commitment to common goals, such as academic excellence, student safety, and inclusivity. District structures and practices support healthy, collegial communication that ensures a collective focus on overall improvement efforts to increase student achievement. Collective responsibility encourages teamwork and ensures that the responsibility for student achievement and school improvement is not placed solely on any one group but is a unified effort.

Buildings: All Active Buildings

Total Budget: \$50,000.00

- Title I Part A (Federal Funds)
- Title II Part A (Federal Funds)
- General Fund (Other)
- At Risk (31-A) (State Funds)

Communication:

Method

- School Board Meeting
- Presentations
- Parent Newsletter

Audience

- Educators
- School Board
- Parents

Strategy Implementation Plan Activities

Activity	Owner	Start Date	Due Date	Status
Update, develop, and implement media literacy programs throughout the district, prekindergarten-12th grade.	Craig Kueffner	07/01/2024	06/29/2026	ONTARGET
Activity Buildings: All Buildings in Implementation Plan				
Apply learning to real-world situations and build partnerships with the community, businesses, alumni, and post-secondary institutions (ex. internships, job	Randy Barton	07/01/2024	06/29/2026	ONTARGET

Activity	Owner	Start Date	Due Date	Status
shadowing, mentoring, career fairs, etc.).				
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Empower teachers and students to take risks, try new strategies, learn from one another, and embrace challenges, thereby creating a culture of courage and creativity.	Randy Barton	07/01/2024	06/29/2026	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Empower teachers and students to take risks, try new strategies, learn from one another, and embrace challenges: Collaborative decision making - building and district level.	Randy Barton	05/01/2024	06/29/2026	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Empower teachers and students to take risks, try new strategies, learn from one another, and embrace challenges: Create more opportunities for district coaching.	Melissa Netzel	02/05/2024	06/29/2026	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Create a safe and welcoming learning environment: Administer, analyze, and action plan InsightEx perception/ culture survey to all MPS staff annually.	Randy Barton	05/01/2024	06/29/2026	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				